



Founded 1708

The Blue Coat School

An Academy 'Leaders in Science and Mathematics'

Church Road Wavertree Liverpool L15 9EE

Telephone: 0151 733 1407

Dear Student,

You may be entitled to additional funding to support you during your A Level studies. There is a criteria and process when allocating funds, so it is important that you read the information contained within this letter carefully.

Each student must provide evidence that they are eligible for the bursary that is to be retained by school.

The Bursary is available to students who reside in a household whose parents/guardians are in receipt of any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- Working Tax Credit 'run-on' – the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit
- Is on council confirmed Free School Meal
- Students who reside in a household which has a taxable income of less than £18,000 for the tax year previous (evidence through production of P60, Working Tax Credit Award Certificate)

Under exceptional circumstances, students who are not eligible for an award based on the criteria above can apply for help with one off course related expenses (proof of income or hardship will be asked for). Applications will be considered on an individual basis and is dependent upon available funds.

A student's behaviour, attendance and punctuality will also be considered in the application process.

The 16-19 Bursary Fund is a limited fund and the school will prioritise allocations in the following order:

- Students who meet the edibility criteria for the Vulnerable Students Bursary
- Students who met the eligibility criteria for the Discretionary Bursary
- Students who make applications for Additional Help

Regardless of a student's circumstances, block, blanket or flat rate payments are no longer permitted. For any support awarded, receipts must be retained.



Any students who are eligible for any level of funding should complete the attached funding form and evidence as soon as possible and hand it into the School Office.

If you have any questions regarding funding, please speak to your Key Stage Leaders or the school Finance team.

Regards,

Mrs O'Rourke

Deputy Headteacher





16 – 19 Bursary Funding Form

COST CENTRE CODE	COST CENTRE NAME
	16-19 Bursary

STUDENT	
Name Form	

VARIATION DETAIL VARIATION DETAIL				
GOODS / SERVICES TO BE REFUNDED/PURCHASED				
Item Code/ISBN	Description	Quantity	Unit Cost	Total Cost
TOTAL				£

Requested by: _____ Approval (Budget Holder): _____ Date: _____

Sixth Form/Finance Office Only (to be initialled)				
Authorised Signatory Check	Authorised Limit Check	Refund Processed by	Internet Payment Processed by	Internet Payment Reference:

This form must be completed in full and submitted to the Finance Office together with relevant receipts.

