

Headteacher
Mr M A Pennington
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3 May 2016

Dear Parents/Carers

Re: Staff Development Days 2016-17

In October 2015 I shared with you the Term Dates for the academic year 2016-17. This included the dates of the five Staff Development Days we use to ensure all of our teachers and support staff have the opportunity to develop, improve and hone their practices.

To support our staff, at the start of next academic year, we have decided to move one of the Staff Development days from Friday 7 April 2017 to Tuesday 6 September 2016. The school website has been updated to reflect this change.

This will allow a little more preparation time for teachers and support staff at the start of the year and spread the distribution of staff development days a little more evenly across various days of the week.

I am eager to ensure I have given you as much notice as possible about the change and hope it does not cause you any inconvenience. Thank you in anticipation of your support in this matter.

Yours sincerely

Mr M A Pennington
Headteacher

