



## The Blue Coat School

### JOB DESCRIPTION

From 01.09.10

**Postholder:**

**Job Title:** Teacher of English

**Responsible To:** Head of English

- To be a strong and effective classroom teacher, prepared to cooperate with colleagues in developing teaching techniques including the use of ICT.
- To be able and willing to teach English at all levels throughout the school.
- To have high expectations of students, to keep appropriate records of their potential and progress by setting targets and monitoring them, and to be committed to achieving the best of which each individual student is capable.
- To communicate and consult with parents.
- To maintain good order and discipline among the students.
- To prepare students for examinations.
- To review professional performance, with a view to seeking continually for improvements and participate in Performance Management.
- To participate in Development Reviews.
- To take up all the responsibilities of a Form Tutor (if required) and to accompany the allotted Form to Assembly on a daily basis.
- To cover for absent colleagues as appropriate.

This post is subject to the provisions of the prevailing School Teachers' Pay and Conditions Document, and Conditions of Service for School Teachers' in England and Wales.

**Signed:** \_\_\_\_\_

**Countersigned:** \_\_\_\_\_  
**(Headteacher)**

**Date:** \_\_\_\_\_